

# Guide for registration

## 1、 Visit the conference website

<https://indico.ihep.ac.cn/event/12755/>

The screenshot shows the registration page for the Virtual International Sample Environment Workshop. The page title is "Virtual International Sample Environment Workshop" and the dates are "9-11 December 2020" in the "Asia/Shanghai time zone". A search bar is visible. The page is divided into a left sidebar with navigation links (Overview, Timetable, Registration, Report Lists, Poster lists and links, Conference Rules, privacy statements, Support) and a main content area. The main content area includes the ISSE logo, a description of the organization, a list of board members (Chairman: Stefan Carlsson, Secretary: Klaus Kiefer, Coordinator: Seiko Ohira-Kawamura, Communication officer: Marek Barkowski, Other members: Yong Nam CHOI, Yamali Hernandez, Koji Kaneko, Oleg Kirischek, Gary Lynn, Sarah Macdonell, Jürgen Peters, Joachim Schulz, Xin Tong, Rachel White), and specific details for the conference date (9-11 December, 2020), conference time (US EST 6:30-8:30, UK 11:30-13:30, West Europe/West Africa 12:30-14:30, China 18:30-20:30, Japan/Korea 19:30-21:00, Aust East 20:30-22:30), poster time (10-11 December, half an hour before and after the meeting respectively), and registration time.

## 2、 Choose time zone and language

This screenshot shows the top navigation bar of the website. It features three dropdown menus: "Asia/Shanghai", "English", and "Login". A red box highlights the "Asia/Shanghai" and "English" dropdowns, indicating the selection process for time zone and language.

## 3、 Register an IHEP SSO account

This screenshot shows the "Login" dropdown menu. The dropdown is open, displaying two options: "IHEP SSO Acct." and "Indico Local Acct.". A red box highlights the "IHEP SSO Acct." option, indicating the selection process for registering an IHEP SSO account.

## 4、 Fill out the registration form

## Registration

\* Email

\* Name

\* Gender  Male  Female

\* Identity  IHEP Users  Yes  No

\* Password

\* Confirm Password

Country or Region

\* Home Institute

\* Security Control  Collaboration  Contact Person

Collaboration (optional)

Which collaboration do you belong to ?

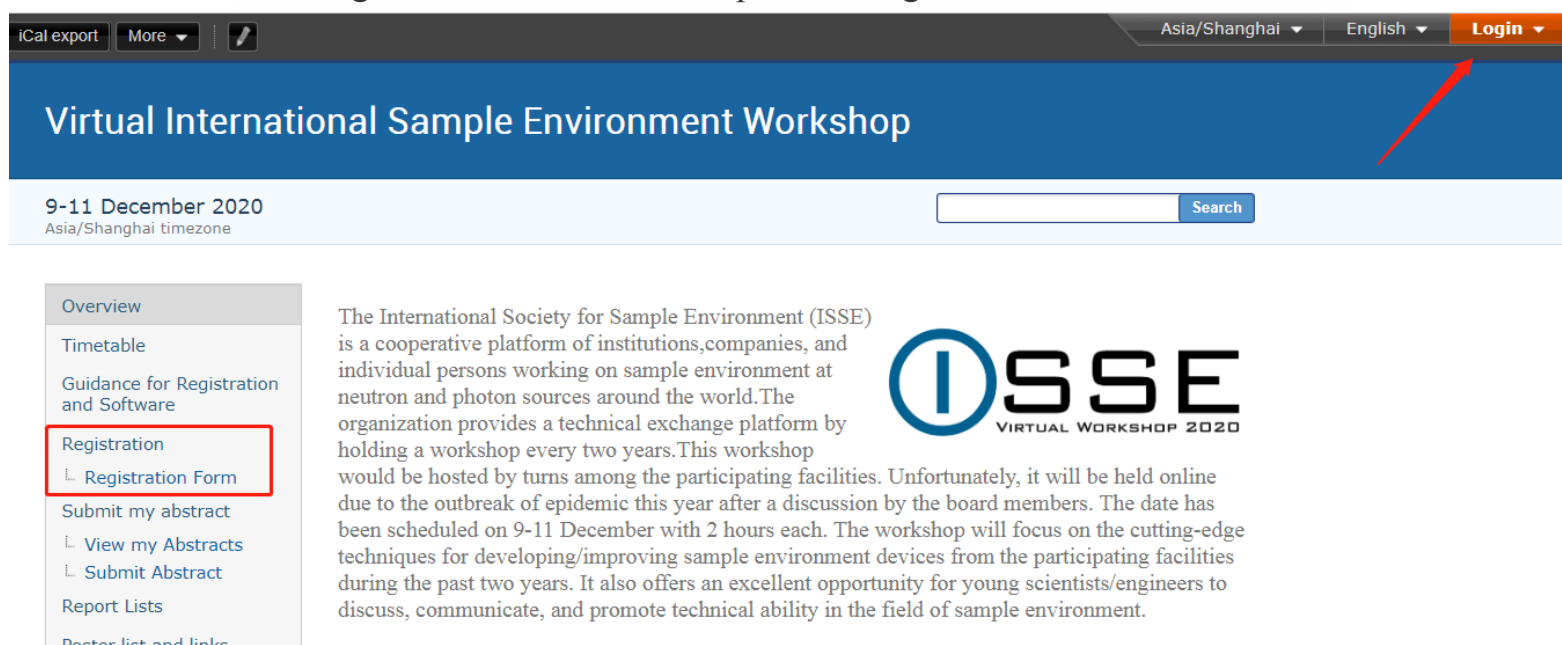
- BES3
- JUNO
- LHAASO
- GECAM
- CSNS**
- CEPC
- ALICPT
- SSQ
- Insight-HXMT
- EXTP
- HEPS-TF
- CC
- WNS
- Jinan Branch of IHEP

Identity: select “no” and “faculty” ,

Security Control: select “**Collaboration**” and “**CSNS**” ,

Complete the registration of IHEP SSO account, verify email

5、 Visit our website <https://indico.ihep.ac.cn/event/12755/> , and login from "Login" with your sso account (username is your email address). Click the "Registration Form "and complete the registration.



iCal export More Asia/Shanghai English Login

## Virtual International Sample Environment Workshop

9-11 December 2020  
Asia/Shanghai timezone

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The International Society for Sample Environment (ISSE) is a cooperative platform of institutions, companies, and individual persons working on sample environment at neutron and photon sources around the world. The organization provides a technical exchange platform by holding a workshop every two years. This workshop would be hosted by turns among the participating facilities. Unfortunately, it will be held online due to the outbreak of epidemic this year after a discussion by the board members. The date has been scheduled on 9-11 December with 2 hours each. The workshop will focus on the cutting-edge techniques for developing/improving sample environment devices from the participating facilities during the past two years. It also offers an excellent opportunity for young scientists/engineers to discuss, communicate, and promote technical ability in the field of sample environment.

