Dear All,

We are excited to announce that the 2nd CSNS Polarized Neutron Advisory Workshop will take place, December 10-11, 2020 in Dongguan, China. We realize that travelling is especially difficult these days. Therefore, to maximize participation we have decided to extend this workshop to both virtual and in person formats. There are no registration fees and all accommodations for those participants attending in person will be provided. If you are interested in participating in this workshop, please provide us the following information as soon as possible.

Time Zone：US EST 6.5-9am, UK 11.5-2pm, West Europe，West Africa 12.5pm-3pm,

China 6.5-9pm, Japan/Korea 7.5-10pm, Aust East 8.5-11pm

**For those attending in person:**

1) Make sure you have an appropriate visa. If you need anything from us to help with this process, such as an invitation letter, let us know immediately.

2) Send us your travel information as soon as possible so we can begin arranging local transportation from the airport to the workshop. The two nearest airports are Shenzhen Bao'an International Airport and Guangzhou airport. Please purchase your own economy flight tickets and retain all tickets/boarding passes (very important).

3) Please let us know if you have and dietary restrictions so we can be sure everyone’s’ needs are met for the meal accommodations.

**For all participants (virtual and in person):**

1) During the workshop, we will introduce the current and future polarized neutron work planned for CSNS. We would also like to hear about your work as it relates to polarized neutrons. If you wish to present, please send us the title of your planned talk, and a preferred time (the workshop will take place during regular business hours in China). Once we have this information, we will finalize the workshop schedule and send out a completed program. Presentations should be between 30-40 minutes.

2) We anticipate many of you will choose to join virtually. Therefore, we will be using VOOV Meeting to accommodate all virtual participants (Zoom will be a backup) and facilitate questions/comments for each talk as smoothly as possible. We will be using Indico to register and collect your information.

Feel free to contact us with any questions. We look forward to seeing you all in December.