Minutes (Draft) of ACFA Zoom Meeting on April 14, 2023

Participants

Geoffrey Taylor, Richard Garrett, Hongwei Zhao, Zhentang Zhao, Yuan-Hann Chang,

Jui-Che Huang, Hongjoo Kim, Moses Chung, Jang-hui Han, Sakhorn Rimjaem,

Yasuhiro Okada, Anatoly Sidorin, Konstantin Lotov, Jei Gao, In Soo Ko, Yifang Wang

(substituted by *please add name*)

Attended for IPAC student supports: Rohan Dowd, Eugene Tan

1. Opening (In Soo Ko)
2. Brief Introduction of Each Members
   1. All 15 participants introduced themselves briefly.
3. IPAC Student Grant
   1. Eugene Tan explained about IPAC student grant issue. (Please read the document prepared by Rohan and Eugene)
   2. IPAC23 is not the issue because it is only a month ahead. For IPAC25, LOC (Taiwan) will have some level of plan to cover. At this moment, we need to concentrate our effort for IPAC24 (USA). About 60k USD is needed to support for IPAC24.
   3. In each year, about 100 students applied and about 30 students get the grant.
   4. Students from each country/region will be covered by their home (country) institutes. However, we need a special care for students from small country with no accelerator related institute.
   5. There is a suggestion that ACFA will send a letter to member institutes or a certain institute such as previous host will collect the bill. However, ACFA has never collect any membership fee from the beginning. Also, sending money from one institute to another one which is not the host of the current conference is very difficult.
   6. There is an opinion that the LOC of IPAC24 will issue the support requesting letter for student grant to individual institutes among ACFA region. In this case, ACFA will write a letter explaining current situation to IPAC24 LOC Chair or, as proposed, ACAS will nominate the regional student grant coordinator to IPAC LOC.
   7. Before making any final decision, we will share what is the current situation for IPAC24.
4. Proposal of ACFA HEP Subgroup
   1. Geoffrey Taylor explained the proposal (see separately attached presentation file).
   2. Discussions are followed. Among them, current activities for CEPC and ILC are mentioned as well as the international collaborations inside ACFA region. *(Please add your comment if you remember. I am sorry I could not follow all discussions of yours)*
   3. Chair commented about the minimum modification of the ACFA Bylaws to incorporate AsiaHEP as ACFA subgroup. There is a suggestion that we may add a phrase of “ACFA will allow subgroups.” In this way, ACFA will have more subgroups by following the growth/expansion of the scientific disciplines in the future.
5. Discussions
   1. Presentation materials will be circulated to all members ASAP.
   2. Chair will prepare the minutes of the video meeting, and circulate the minutes for those who participates. Final minutes will be circulated to all members when ready (hopefully before April 25).
   3. Chair will ask all members to reply their opinions by early May (hopefully).
6. AOB
   1. Prepare for the election of next ACFA Chair.
7. Closing

ACFA Zoom Meeting Agenda

April 7, 2023

Date: April 14, 2023 14:00~15:30 (Australian Eastern Standard Time)

13:00~14:30 (Korean Standard Time)

Agenda

1. Opening (In Soo Ko, Chair)
2. Brief introduction of each members
3. Promotion of IPAC Student Grant Program by Eugene Tan (Australian Synchrotron) (attached document)
4. Proposal of AsianHEP to ACFA (attached document)
5. Discussions
6. Any Other Business
7. Closing

Zoom Meeting Information

Zoom meeting on  
Join from PC, Mac, iOS or Android:

<https://unimelb.zoom.us/j/87124173698?pwd=RTVOeGZsVnFGUENJZmRFVElYdkRFUT09>  
 Password: 034388

Need to dial-in instead? Enter the meeting ID: 871 2417 3698 via +61 3 7018 2005 or +61 2 8015 6011

Or join from a H.323/SIP room system:

Dial: [87124173698@global.zoomcrc.com](mailto:87124173698@global.zoomcrc.com) | or SIP: [87124173698@zmau.us](mailto:87124173698@zmau.us) | or 103.122.166.55

with meeting ID: 87124173698 and password: 034388