

30th International Linear Accelerator Conference 2020

it's liverpool

Confirmed Dates: 30/8 – 4/9 2020

Peter McIntosh, Cockcroft Institute

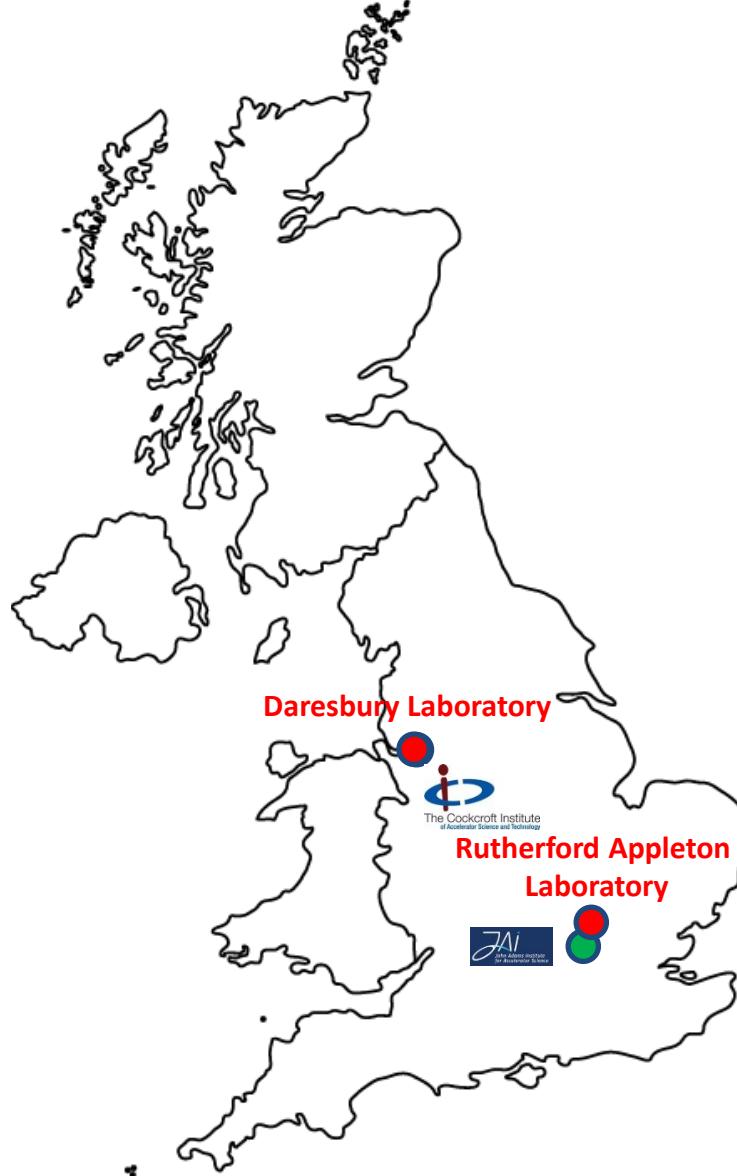
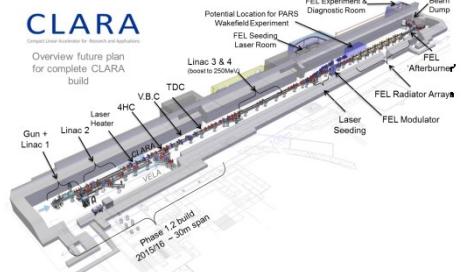
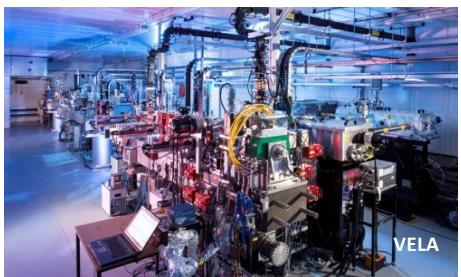
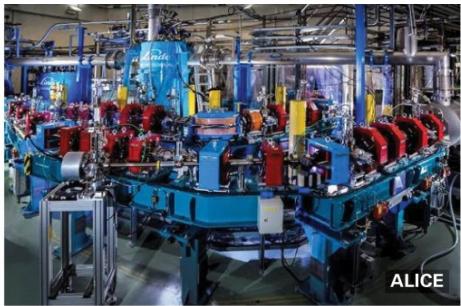


The Cockcroft Institute
of Accelerator Science and Technology

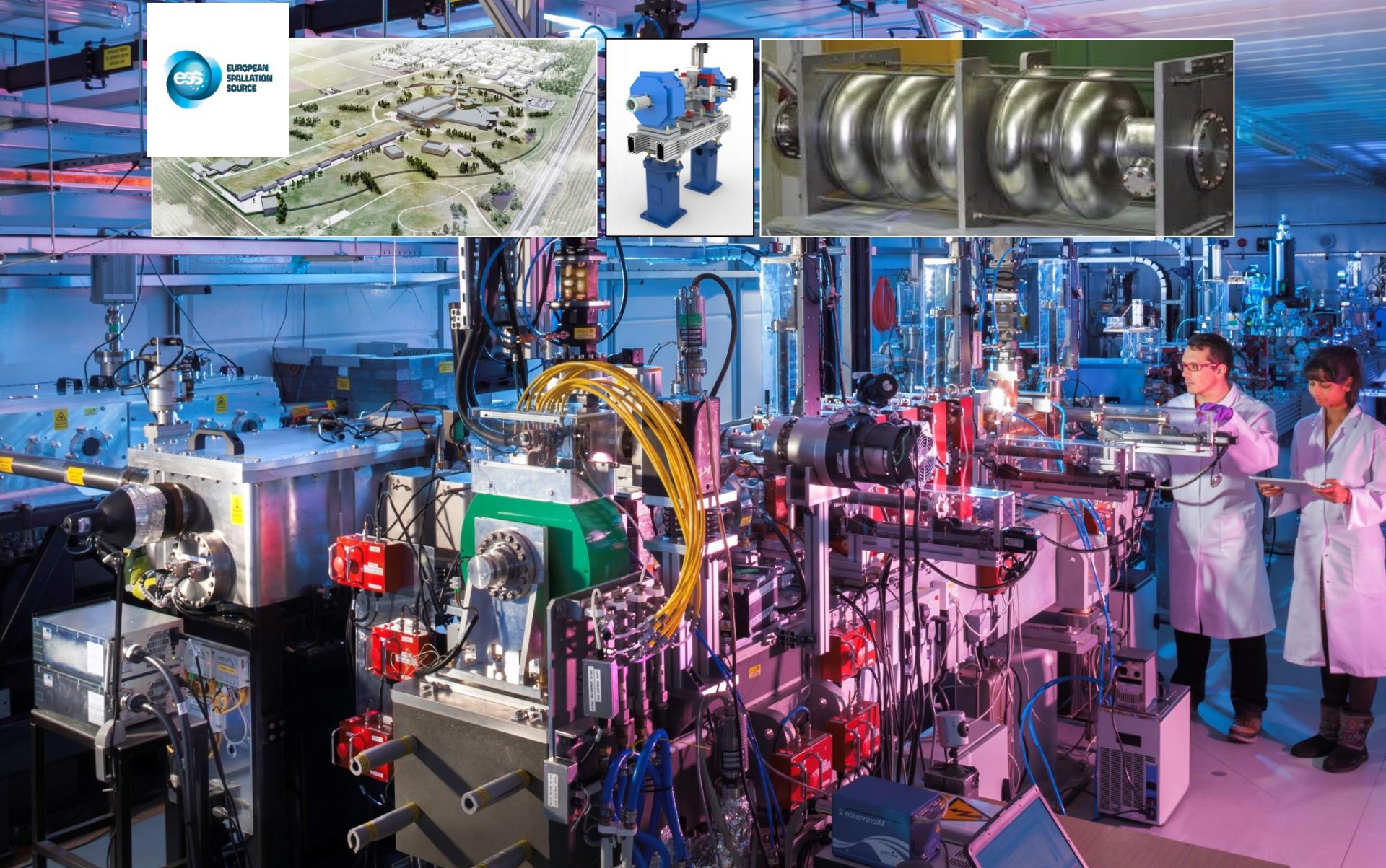


Science & Technology
Facilities Council





UK Accelerator Institutes & National Labs



Daresbury Laboratory (Near Liverpool)



Professional Conference Organiser to provide event integration

Team Liverpool





On the Waterfront





Prices range from £70 - £180/night for bed and breakfast

Accommodation



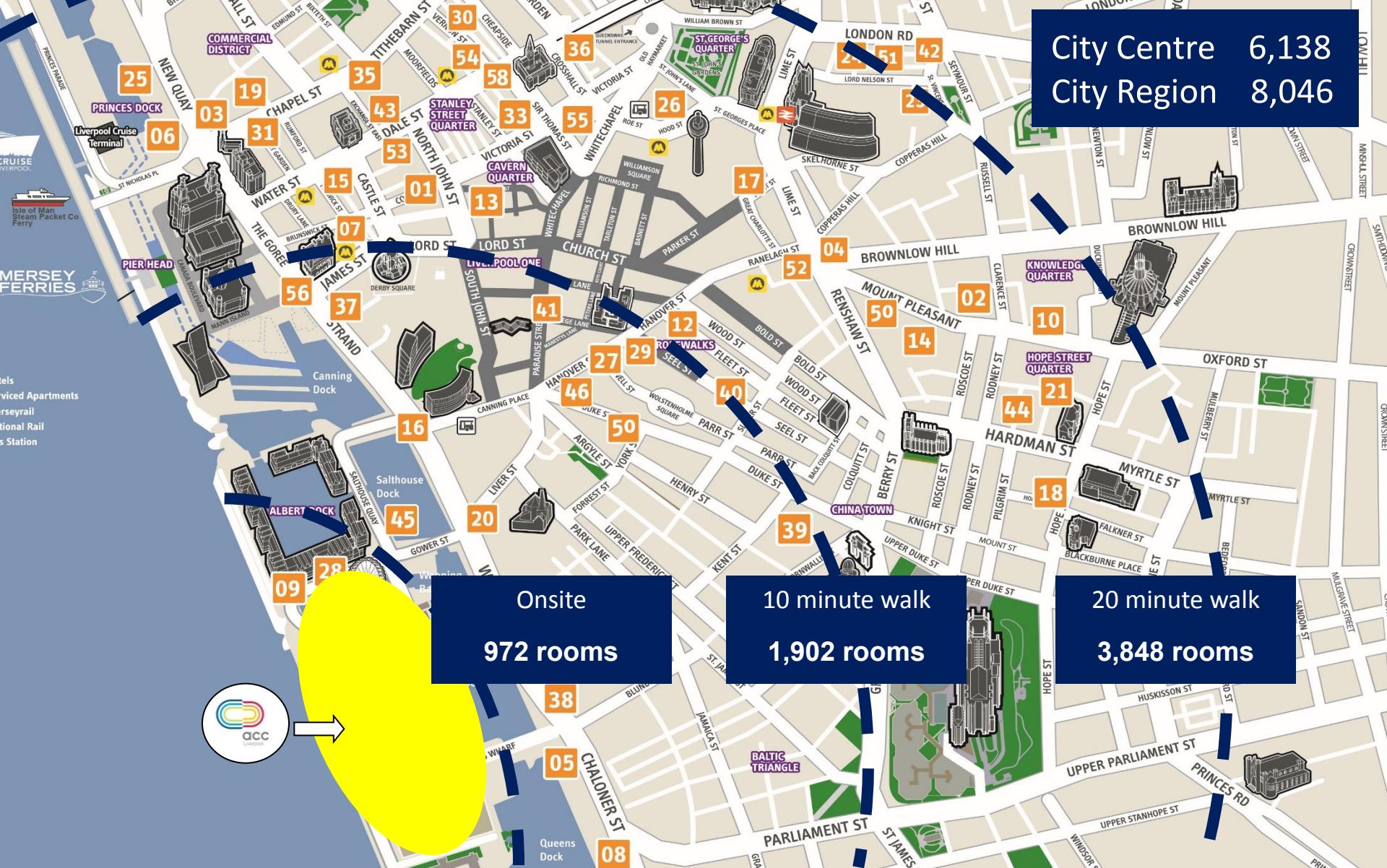
Modern, Historic, Vibrant, Friendly,
Exciting, Cultural, Sporting and Musical
Liverpool is all these and more



Compact & Walkable



City Centre 6,138
City Region 8,046



Accommodation

Come to Surprise

Momentum



The Power to Surprise

KIA

KIA

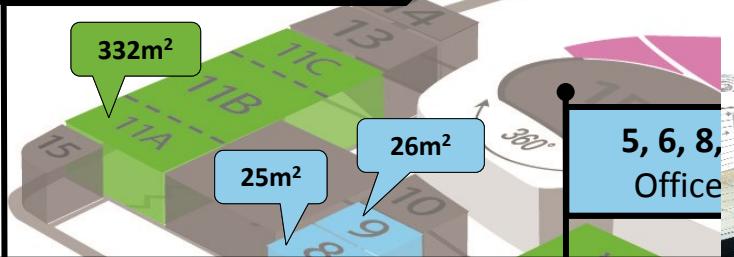
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The Power to Surprise

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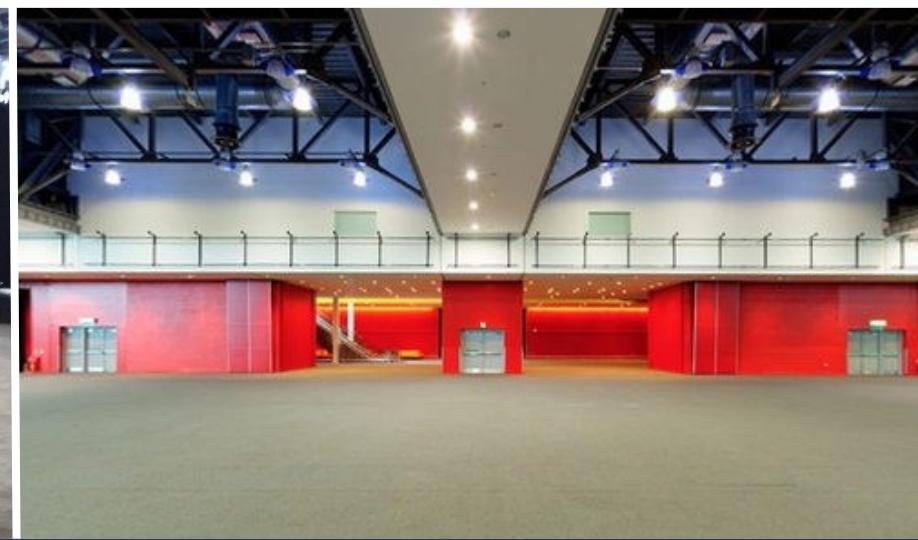
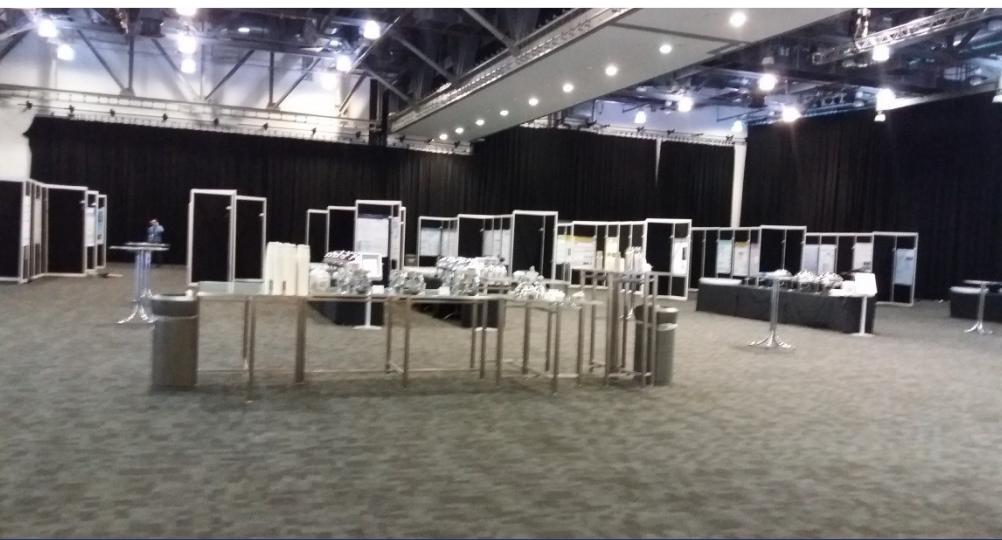
Registration Area



3, 11, Balcony and Foyer
Exhibition, Posters and
Catering



Venue Layout



Hall-2: Revised Exhibition, Posters & Catering

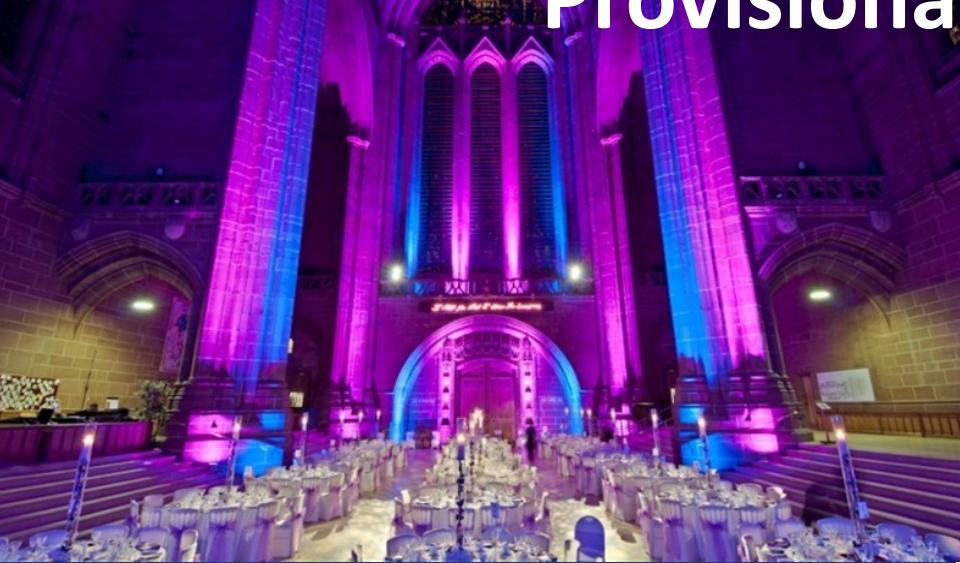
ACC Liverpool – Virtual Tour



Time	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	
09:00		Plenary					
10:30		Coffee					
11:00		Plenary					
12:30		Lunch			Lunch	Lunch	
14:00		Plenary			Plenary	Daresbury Lab Tour	
15:00	Registration	Invited Oral			Invited Oral		
16:00	Student posters	Posters			Posters		
18:00							
19:00	Reception (ACC)	Chairman's Reception	IOC Dinner		Banquet		

Proposed Programme Timings





Provisionally booked

Chairman's Reception – Liverpool Cathedral
Monday Evening (70 people)





Provisionally booked

IOC Committee Dinner – Panoramic 34
Tuesday Evening (30 people)



Tour Possibilities:

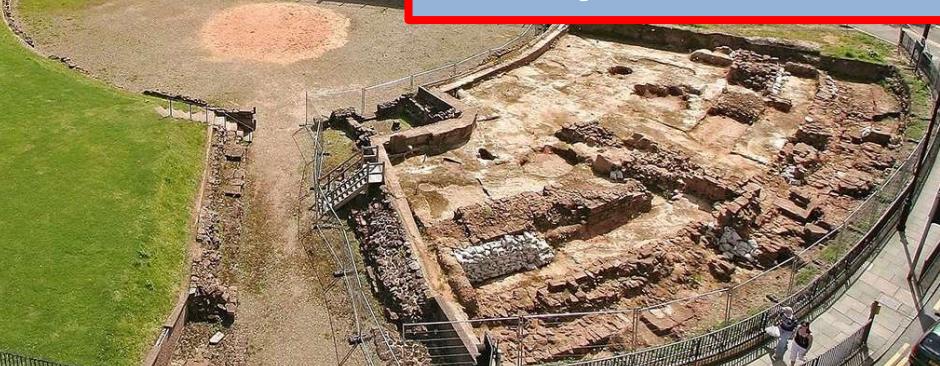
- Maritime Museum
- Beatles Story Experience
- Liverpool Museum
- Ferry across the Mersey
- City bus tour

Excursion Option 1 – Liverpool
Wednesday Afternoon

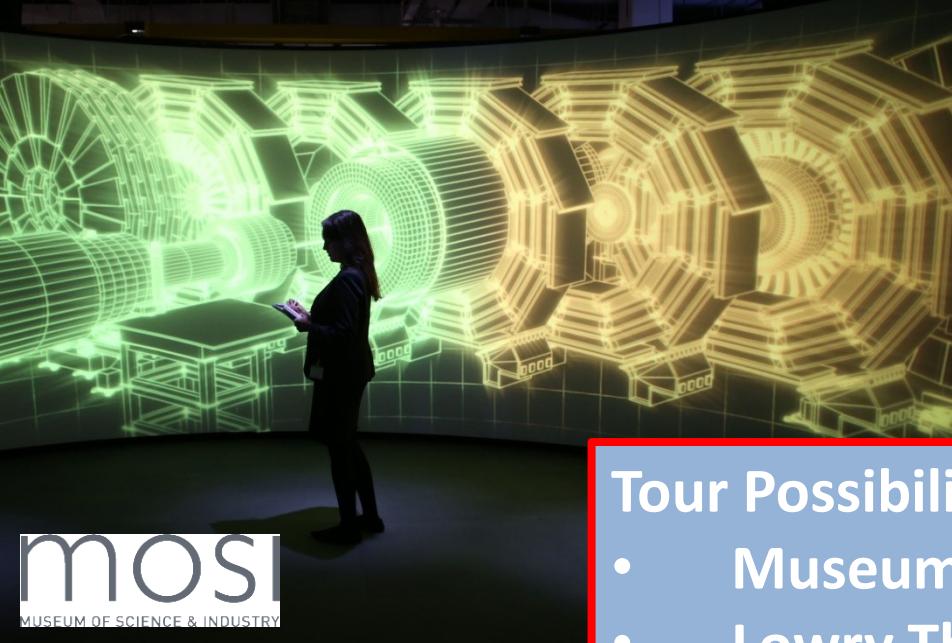


Tour Possibilities:

- Cathedral
- Roman Amphitheatre, Fort and Wall
- Boat trip
- City bus tour



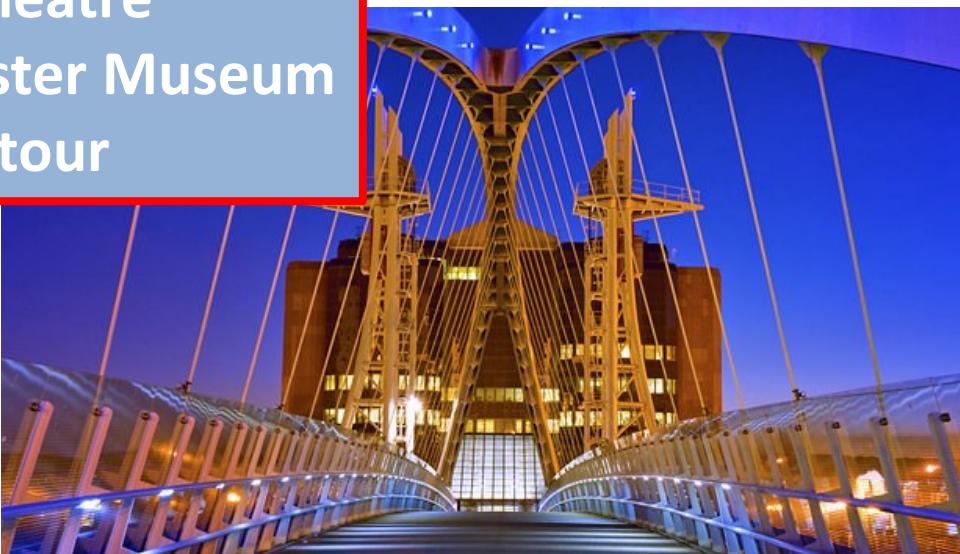
Excursion Option 2 – Chester
Wednesday Afternoon



MOSI
MUSEUM OF SCIENCE & INDUSTRY



- Tour Possibilities:**
- Museum of S&T
 - Lowry Theatre
 - Manchester Museum
 - City bus tour

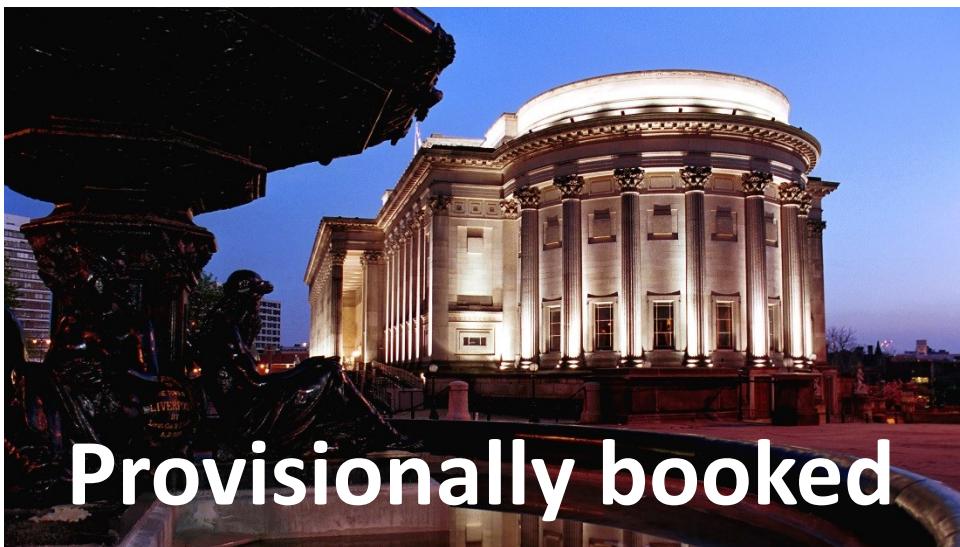


Excursion Option 3 – Manchester
Wednesday Afternoon



Excursion Option 4 – Hiking (Moel Famau)

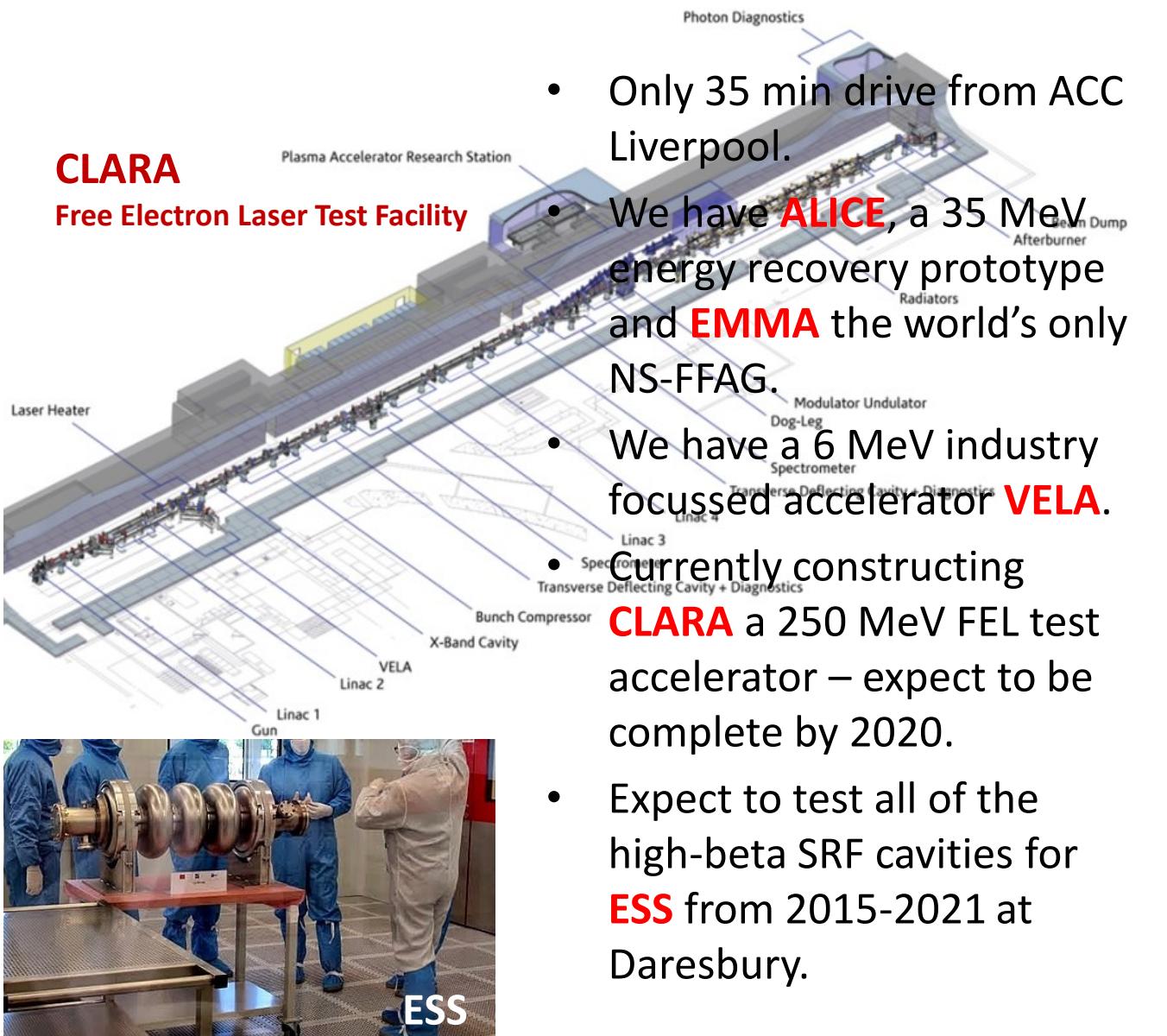
Wednesday Afternoon



Provisionally booked

Conference Dinner – St George's Hall
Thursday Evening (350 people)





Tour of Daresbury Laboratory
Friday Afternoon



Delegate Downtime

Revised Assumptions:

- 224 paying early registration (£550, 649€, \$710)
- 76 paying late registration (£620, 732€, \$800)
- 30 industry participants (£3000, 3480€, \$3870 with registration paid in exhibitor fee)
- 20 students paying reduced registration fee (£220 cf £550)
350 minimum number of delegates anticipated



EXPENDITURE		Cost (£)	Number	Servings	IPAC17		
	Item Including Fixed and Variable Costs				Total (£)	Total (€)	Total (\$)
Venue							
1	Venue Hire	125,000			125,000	147,500	161,250
2	Audio visual (WiFi and Media Services)	4,500			4,500	5,310	5,805
3	Equipment, Presentation and Décor	2,500			2,500	2,950	3,225
4	Exhibition Stands	13,200			13,200	15,576	17,028
Catering							
5	Lunches	20	350	3.5	24,500	28,910	31,605
6	Refreshments	4	350	10	14,000	16,520	18,060
Conference							
7	PCO				5,000	5,900	6,450
8	Conference bags	15	350		5,250	6,195	6,773
9	Conference booklets	7	350		2,450	2,891	3,161
10	Conference gifts	8	350		2,800	3,304	3,612
11	Proceeding staff expenses (Locals + Jacow)				9,000	10,620	11,610
12	Student support	800	20		16,000	18,880	20,640
13	Student awards				1,400	1,652	1,806
Events							
14	Conference Reception	18	350		6,300	7,434	8,127
15	Chairman's Reception	70	70		4,900	5,782	6,321
16	IOC Dinner	60	30		1,800	2,124	2,322
17	Afternoon Excursion (Lunch, Event, Transport and Dinner)	50	350		17,500	20,650	22,575
18	Excursion packed lunches	13	350		4,550	5,369	5,870
19	Conference Banquet	70	350		24,500	28,910	31,605
20	Banquet Entertainment	2,000			2,000	2,360	2,580
21	Transport (Daresbury Tour)				1,000	1,180	1,290
TOTAL			350		288,150	340,017	371,714

Changes since Linac16

Conference Budget 2/3



EXPENDITURE		Cost (£)	Number		Total (£)	Total (€)	Total (\$)
	TOTAL (Linac16 budget)		350		270,650	313,954	351,845
	TOTAL (IPAC17)		350		288,150	340,017	371,714

Registration Comparison	Location	Early			Late			Participants
		€	\$	£	€	\$	£	
Linac14	Geneva	620	780	510	700	880	575	480
Linac16	East Lansing	608	680	521	698	780	598	400
Linac20 (Linac16)	Liverpool	592	663	510	650	728	560	350
Linac20 (IPAC17)	Liverpool	649	710	550	732	800	620	350

Conference Budget 3/3

- Refine PCO scope:
 - Registration management.
 - Hotel booking management.
- Refine venue requirements:
 - Hall-2 – exhibition stands, catering and posters:
 - Services, tables & booths, satellite rooms
 - Local registration, paper/speaker preparation provision
 - Sunday reception:
 - Likely in Hall-2, separation from Exhibition set-up needed!
 - Venue banners and publicity,
 - Conference paper processing and CICT provision,
 - Event IT/WiFi,
 - Satellite meeting rooms.
- Refine excursion options and delivery process:
 - Lunch options.
 - Transport arrangements.
 - Venue activity options.
 - Dinner options.

Ongoing Requirements



Looking forward to hosting,
for the very first time in the UK,
The 30th LINAC Conference in 2020.

it's liverpool

